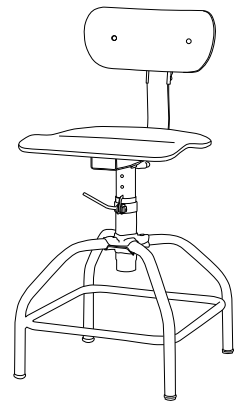




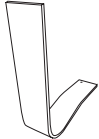
CHAIR ASSEMBLY INSTRUCTION GUIDE

for BEVCO PLYWOOD CHAIRS

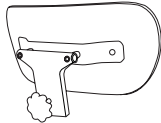
1000 Series Stationary & Swivel I Models



PARTS LIST



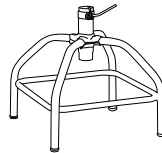
Support bar
(1)



Backrest
w/hinge assembly
and handwheel
(1)



Seat w/control
assembly
(1)

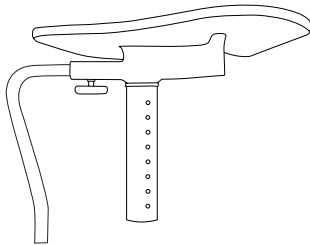


Tubular Base
(1)



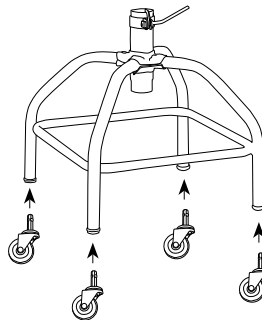
Casters
(optional)
(5)

1



Support bar is packed attached to seat. Loosen handwheel to remove support bar from seat bottom. Set aside.

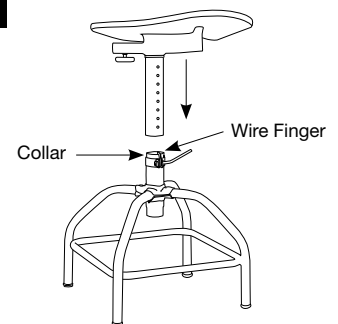
2



If optional casters were purchased with chair, insert caster into the end of each tubular steel leg.

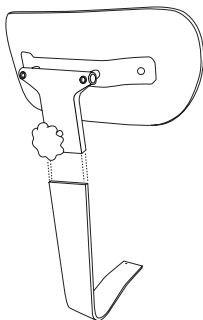
If casters were added after chair purchase, remove plastic glides, tap inserts into the end of each tubular steel leg using side of hammer, then insert casters.

3



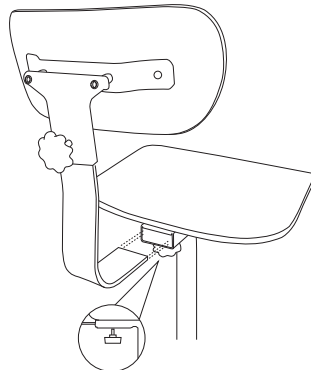
A) Slide the center post of seat into the slotted hub tube of the base.
B) Select the proper seat height. Insert the wire finger into one of the 8 holes in the center post. **C)** Tighten the collar securely around the hub tube by turning the threaded lever clockwise.

4



Loosen handwheel. Slide backrest onto the support bar, set at the desired height, tighten handwheel securely.

5



Slide bottom portion of support bar into the set control unit and tighten handwheel securely.

REQUIRED MAINTENANCE

1. Every six (6) months lightly lubricate the threaded stem with a petroleum based grease.

2. Tighten all screws and handwheels periodically.

CAUTION: Failure to perform required maintenance may void your warranty.